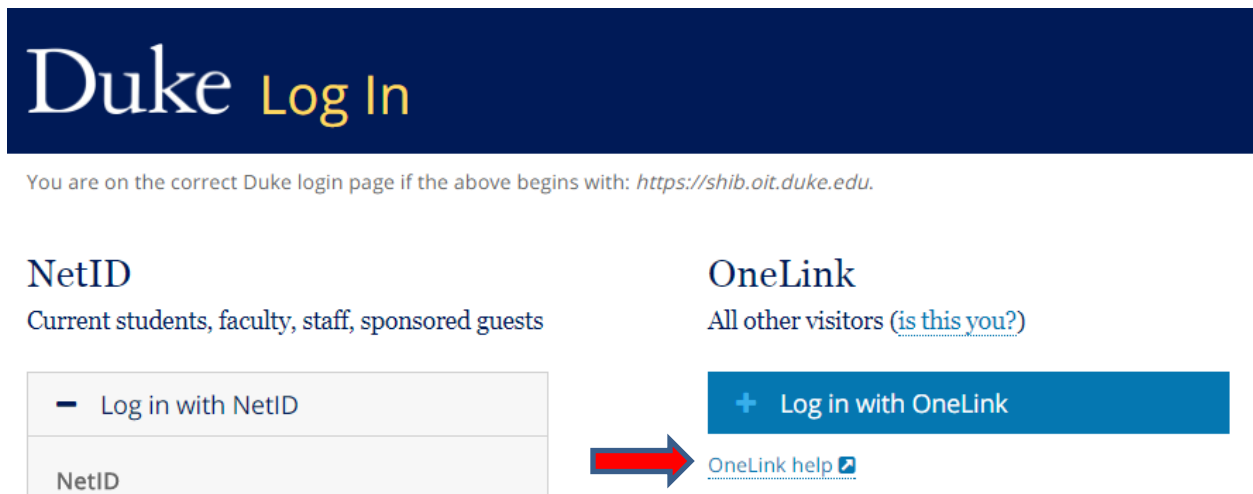


HOW TO REGISTER FOR A DUKE ONELINK ACCOUNT

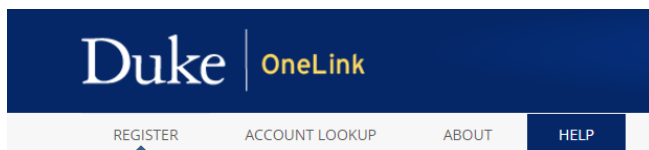
1. Go to <https://ja.dh.duke.edu/>.
2. Click on "Login" in the upper right hand corner of the page.



3. At the login page under Login with OneLink click on "OneLink help."



4. On the Duke OneLink page click on "Register."



Need Help?

Having trouble accessing a OneLink-supported service? We recommend th

5. To register, complete all fields:
 - a. Legal First/Given Name
 - b. Middle Name

- c. Legal Last/Family Name
- d. Email **(be sure to use the same email that you used to register for a course)**
- e. Birth Date
- f. Have you ever been staff, faculty, an affiliate or a student at Duke?

6. Click "Submit"

Duke OneLink

REGISTER ACCOUNT LOOKUP ABOUT HELP

Register to Use OneLink

Enter your details below to request an invitation email. All fields are required.

Legal First/Given Name

Middle Name

Legal Last/Family Name

Email

Birth Date

Have you ever been staff, faculty, an affiliate, or a student at Duke?

☐ Yes

☐ No

☐ I'm Not Sure

SUBMIT

7. **You will receive an email to the email address that you provided when registering for a OneLink account.**

8. In the email, **click on the link to complete your Duke OneLink registration.**

9. The link will direct you to the following page to confirm your registration.

Register for Duke OneLink

Hello, Brandie! You have already registered the following: Facebook (1 account)

Register with an external account

 Register with Facebook

 Register with Google

 Register with LinkedIn

 Register with Yahoo

This option allows you to log in to Duke services with an external account. Duke will only store an account name so we can recognize you in the future.

Create a new username

All fields are required.

Username (OneLink ID)

Password

Confirm Password

Security Question

Choose One ▾

Answer

Register with OneLink ID >

10. You can register with one of the external social media accounts:
- Facebook (**login with Facebook username/password**)
 - Gmail (**login with Gmail username/password**)
 - LinkedIn (**login with LinkedIn username/password**)
 - Yahoo (**login with Yahoo username/password**)

Register for Duke OneLink

Hello, Brandie! You have already registered the following: Facebook (1

Register with an external account

 Register with Facebook

 Register with Google

 Register with LinkedIn

 Register with Yahoo

This option allows you to log in to Duke services with an external account. Duke will only store an account name so we can recognize you in the future.



11. **OR** you can create a new username and password. Once you have created a username, password, and created your security question/answer, click on “Register with OneLink ID.”

Create a new username
All fields are required.

Username (OneLink ID)

Password

Confirm Password

Security Question

Answer

Register with OneLink ID >

12. Once you have registered your Duke OneLink account, you will be directed to the confirmation page, click on “Register with this account.”

Confirm Your Account

You have logged in to a Facebook account with the following information:

Email address: brandielee75@yahoo.com

Name: Brandie Jones

Please confirm whether this is the account you would like to register.

Log out of Facebook and start over X

Register with this account >

13. Once you have registered your account, you will be directed to the following page.

You're all set!

You have successfully registered. Your registered account is:

Facebook: 1 account



We've sent a confirmation to brandie.jones@duke.edu.

14. **You will receive another email confirming your registration.**

15. **Go back to <https://ja.dh.duke.edu/>.**

16. Click on “Login” in the upper right hand corner of the page.

17. Click on “Login with OneLink.”

OneLink

All other visitors ([is this you?](#))

+ Log in with OneLink

[OneLink help](#)

18. Login to Ethos with one of the social media accounts provided (Facebook, LinkedIn, Gmail, Yahoo) OR with the new username/password that you created in order to generate your account in the system.

OneLink

All other visitors ([is this you?](#))

Log in with OneLink

OneLink ID

jones327

Password

.....

[Forgot your ID or password?](#)

Log In

- OR -

OneLink-Registered Social Media

[Forgot if you've registered?](#)



Log In with Facebook



Log in with Google



Log In with LinkedIn



Log In with Yahoo

ADDING YOUR US-BASED MOBILE NUMBER FOR TEXTING CAPABILITY (TO CLAIM EDUCATION CREDIT)

The screenshot shows the Duke Continuing Education website interface. At the top, a blue navigation bar contains a yellow box with the number '1' next to the 'My account' link, which is also enclosed in a red box. Below this is the Duke logo and the text 'Duke Continuing Education'. A search bar with the placeholder 'Find a course...' and a magnifying glass icon is to the right. Below the search bar are social media icons for Facebook, X, LinkedIn, and a share icon. A grey navigation bar contains links: HOME, ABOUT US, ACTIVITY APPLICATION (with a dropdown arrow), HELP CENTER (with a dropdown arrow), CONTACT US, and MY TRANSCRIPT. Below this is a section titled 'MY ACCOUNT' in large blue letters. Under 'MY ACCOUNT', there is a row of tabs: ACCOUNT, EDIT (highlighted with a red box and a yellow box with the number '2'), BOOKMARKS, MY (highlighted with a yellow box with the number '3'), ORDERS, COMMITMENTS, and REPORTED CREDIT. Below the tabs, there is a sub-row of links: Account, Profile, and Mobile (highlighted with a red box). Below the links, there is a paragraph of text: 'By entering your phone number into our site, you consent to receive SMS messages from DUKEHealth JA related to your course enrollments, event updates, and continuing education credits. Message frequency will vary based on your interactions and activities. Standard data rates may apply. To opt out at any time, reply STOP to any message you receive.' Below this text is a form with two sections. The first section is titled 'PHONE NUMBER *' and includes the instruction 'Please enter a 10-digit mobile phone number, excluding any dashes, parentheses, or spaces.' Below this instruction is a text input field with a red arrow pointing to it from the right. The second section is titled 'COUNTRY' and includes a dropdown menu with the selected option 'USA / Canada / Dominican Rep. / Puerto Rico'. Below the dropdown menu is a blue button labeled 'CONFIRM NUMBER' with a red arrow pointing to it from the right.

1

My account → Log out

Duke Continuing Education

Find a course...

f X in ↗

HOME ABOUT US ACTIVITY APPLICATION ▾ HELP CENTER ▾ CONTACT US MY TRANSCRIPT

MY ACCOUNT

2 EDIT BOOKMARKS MY 3 ORDERS COMMITMENTS REPORTED CREDIT

Account Profile Mobile

By entering your phone number into our site, you consent to receive SMS messages from DUKEHealth JA related to your course enrollments, event updates, and continuing education credits. Message frequency will vary based on your interactions and activities. Standard data rates may apply. To opt out at any time, reply STOP to any message you receive.

PHONE NUMBER *
Please enter a 10-digit mobile phone number, excluding any dashes, parentheses, or spaces.

COUNTRY
USA / Canada / Dominican Rep. / Puerto Rico ▾

CONFIRM NUMBER